



City of East Providence
Roberto L. DaSilva
Mayor

William Fazioli
Dir. of Planning &
Economic Development

CONFIDENTIAL APPLICATION **East Providence Economic Development Commission**

APPLICATION FOR COVID-19 SMALL BUSINESS ASSISTANCE

The information requested in this application is required in order to process your request for relief financing.

- 1) Digital loan application submittals (preferred submittal option), with all appropriate attachments, can be emailed to Chief Economic Planner James Moran at: jmoran@cityofeastprov.com

Hand written (original) loan applications, with all required submittal attachments should be mailed to:

East Providence Economic Development Commission
COVID -19 Small Business Assistance Program
c/o James Moran, Chief Economic Planner
Dept. of Planning and Economic Development RM 206
145 Taunton Ave.
East Providence, RI 02914

Questions may directed to James Moran at the email above.
Questions by telephone: 401-435-7531 ext. 11153

All information provided as part of this application will be kept confidential.

- 2) To ensure your application receives prompt attention, please submit a **complete** loan request package.
- 3) The acceptance of this application by the Department of Planning and Economic Development in no way constitutes approval, of the request or any commitment, on the part of the Economic Development Commission to approve funding.
- 4) The Economic Development Commission shall not be responsible for expenses incurred by the applicant in the preparation and submission of any request for financial assistance.
- 5) Requests for financial assistance will be approved or rejected by the Economic Development Commission. The Commission's approval will be conditioned on the negotiation of an appropriate legal agreement between



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**CONFIDENTIAL FINANCING APPLICATION
COVID-19 SMALL BUSINESS ASSISTANCE PROGRAM**

A. APPLICANT INFORMATION:

1. Applicant (Business Name): _____

Business Address: _____

City/Zip: _____

Telephone: _____

Email: _____ website: _____

General Business Description including NAICS code (if known): _____

Form of Business (Sole proprietor, Partnership, Corporation): _____

Date Business Established: _____

Federal Tax ID Number: _____

2. Business Principals: _____ Positions: _____

3. Amount of Loan Request (\$1,000 to \$5,000): _____

4. Current Number of Employees in East Providence: _____

5. Number of Employees prior to the COVID-19 pandemic _____

B. BACKGROUND MATERIAL: A complete application must include the following:

_____ 1. Business tax returns for most recent fiscal year.

_____ 2. Personal tax return of all business principals for 2019 tax year.

